

ATTORNEY ADVISOR/OCDETF ASSOCIATE DIRECTOR (GS-0905-14/15)
U.S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCE (OCDETF)
WASHINGTON, DC

Vacancy Announcement: 08-CRM-OCDETF-005
Open DOJ-wide

About the Office:

The OCDETF program is a cross-cutting, multi-agency approach to strategic counter-drug enforcement. The OCDETF program is a nationwide program which combines the resources and techniques of member agencies in concentrated, long-term investigations designed to attack and destroy major narcotics trafficking and money laundering organizations. The participating Federal agencies are: the Bureau of Alcohol, Tobacco, Firearms and Explosives; Criminal Division; Drug Enforcement Administration; Federal Bureau of Investigation; U.S. Marshals Service; Bureau of Immigration and Customs Enforcement; Internal Revenue Service; U.S. Coast Guard; United States Attorneys' Offices; and numerous State and local agencies.

Responsibilities and

Opportunity Offered:

The Criminal Division of the U.S. Department of Justice, is seeking an experienced attorney to serve as an Associate Director, OCDETF Executive Office, located in Washington, D.C. The individual must have prior criminal prosecution experience in handling complex narcotics and money laundering investigations. This background will allow the incumbent to assist with program development, training, and the ability to represent the program at various agency meetings and conferences. Incumbent will coordinate the development and implementation of training in various subjects, including electronic surveillance, financial investigations and asset forfeiture. The incumbent will be required to analyze policies, resource needs and program performance indicators and identify legal and policy ramifications; assist in the development and presentation of budget submissions and reprogramming requests and prepare talking points and background materials for the Office of Management and Budget and/or Congressional staff; and, prepare and present reports and/or briefings for the Attorney General, Deputy Attorney General, ONDCP Director, OCDETF Executive Committee and other entities on the state of the OCDETF Program and specific OCDETF initiatives.

Qualifications:

Required qualifications: Applicants must possess a J.D. degree, be an active member of the bar (any jurisdiction), and have at least three years of post-J.D. legal experience as a federal or state prosecutor.

Preferred qualifications: Applicants should also possess: strong speaking and presentation skills; experience in the training of, and development of professional training for, prosecutors and agents; strong background in criminal prosecution including long-term, complex narcotics investigations; experience with electronic surveillance and related legal issues; strong experience in conducting domestic and international financial investigations; familiarity with Federal investigatory agencies; and strong writing and analytical skills.

Travel:

The Associate Director position requires substantial travel including travel to the 9 annual regional conferences.

Salary Information:

*Current salary and years of experience determine the appropriate salary level,
(GS-14) \$98,033-\$127,442 per annum
(GS-15) \$115,317-\$149,000 per annum
(See OPM's Web page at www.opm.gov/oca/payrates/index.htm)*

Location:

Washington, DC

Relocation Expenses:

Relocation expenses are not authorized.

Submission Process

and Deadline Date:

To apply for this position, please submit a resume and/or OF-612 Application for Federal Employment, a current SF-171 (Application for Federal Employment), a cover letter (highlighting relevant experience), a writing sample (not to exceed 10 pages), a current performance appraisal (if applicable) to:

U.S. Department of Justice
OCDETF Executive Office
601 D Street, NW, Suite 6424
Washington, DC 20530
Attn: Chief of Staff, Sharon Suppa
Fax: 202-514-4367
E-mail: Sharon.Suppa@usdoj.gov

No telephone calls please. Applications must be postmarked by February 19, 2008.

Internet Sites:

This and other attorney vacancy announcements can be found at: www.usdoj.gov/oarm/attvacancies.html [OR]

<http://10.173.2.12/oarm/attvacancies.html> – for those vacancies posted ONLY on the Intranet.

Department Policies:

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. It is the policy of the Department to achieve a drug-free workplace and the persons selected will therefore be required to pass a drug test to screen for illegal drug use prior to final approval. Employment is also contingent upon the satisfactory completion of a background investigation adjudicated by the Department of Justice.

The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced.